



# Saltash Town Council



## Grant Application Form

**APPLYING FOR:**  
(Tick one box)

Community Chest Grant ☒

Festival Fund Grant ☐

**DATE APPLICATION SUBMITTED:**

14/08/22

<b>Contact Name:</b>	[REDACTED]
<b>Position:</b>	Treasurer
<b>Organisation:</b>	Tamar Toll Action Group
<b>Contact Address:</b>	[REDACTED]
<b>Telephone Number:</b>	[REDACTED]
<b>E-mail:</b>	[REDACTED]
<b>Status of Organization:</b>	Non profit-making public organisation
<b>Charity/Company number (if applicable)</b>	Charity No: N/A Company No: N/A
<b>What geographical area does your organization cover?</b>	Saltash and surrounding areas

How long has your organization been in existence?	Since 21/04/22
---	----------------

Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

### 1. Organisation Background

	Date Applied	Project	Amount Applied for	Successful Y/N
<b>Have you applied for a grant from Saltash Town Council within the last 5 Years?</b>  (Please list – continue on a separate sheet if necessary)	N/A			
<b>Please list the aims and objectives of your organization</b>	1. The abolition of the tolls to cross the Tamar. 2. To progress agreed actions to the overall benefit of the Tamar Crossing users. 3. To suggest increases in efficiency and effectiveness of Tamar Crossing services. 4. The committee will seek to work with the Tamar Crossings management and Joint Committee in the interests of all users - residents, businesses and other regular users.			

<b>What are the main activities of your organization?</b>	Raising awareness in the community through our facebook page and local meetings of the impact of the unfair cost of the Tamar Crossings toll charges. Researching and analysing data to substantiate a proper and robust argument for change. Lobbying our local MPs on the consequences of the toll charges and how the Government needs to provide support for all residents.
---	---

	Yes / No or N/A
Are you part of a religious group?	No
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	N/A
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	N/A
If application is from an education, health or social service establishment – do you work in partnership with other groups?	N/A
If application is from an education, health or social service establishment – is project in addition to statutory services?	N/A

## 2. Your project

<b>Project</b>	<b>Start Date</b>	25 / 04 / 2022
	<b>Finish Date</b>	Ongoing /
	<b>Total Cost</b>	£ Ongoing
	<b>Grant Applied For</b>	£ 954.29

<b>Project title:</b>	Tamar Toll Action Group
-----------------------	-------------------------

<b>Description of project</b> (please continue on a separate sheet if necessary):	<p>We are seeking a fair deal for residents, businesses and other regular users of the Tamar Crossings.</p> <p>We need to reach out to the people of Saltash to increase the public support which will be required to put pressure on our Councils and MPs to implement a fairer system.</p> <p>We will need to advertise (using flyers and banners), hold public meetings and have stalls at public events to engage with the public.</p> <p>We will then campaign and lobby MPs and both Plymouth and Cornwall councils to seek funding for the Tamar Crossings from central Government so that the tolls can be abolished.</p>
<b>Where will the project/activity take place?</b>	<p>Saltash and surrounding areas</p>

<b>Who will benefit from the project?</b> (What groups will benefit and approximately how many people will benefit in total)	<p>As described in the covering letter, we are campaigning on behalf of all Saltash residents and businesses, but particularly for those suffering due to the increased toll charges. The benefit would be felt by all, especially those regularly crossing the Tamar daily with no viable alternative route (many of the approx 20,000 local Tamar Tag holders). In addition, we believe that local businesses are suffering due to the costs of crossing the Tamar back to Devon, and that the abolition of the tolls will promote tourism to Saltash/ SE Cornwall, so hugely benefiting the local economy.</p>
<b>What evidence do you have that this project is required?</b> (This might be survey work or statistical evidence)	<p>In the 4 months since we set up the facebook group over 1900 people have joined our action group to campaign for a fairer system; there are numerous posts on our page stating that the Tamar Tolls are an unfair and unjust cost.</p> <p>At our stall at the Saltash May Fair, 222 people engaged with us and participated in our snap poll - 218/222 people expressed the wish that the Tamar Toll pricing would change to make it fairer for locals and regular users .</p>
<b>What support have you received for this project?</b> (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)	<p>The committee has been approached by several media groups as it is clear that the Tamar Tolls are an unfair cost to the Saltash Community (regular users and businesses). We have also had support from 218 members of the community, as described in the section above.</p> <p>Please see the further examples in note 1.</p>

<b>How will the project be managed and how will you measure its success?</b>	We have appointed a full committee and constitution from a group of people, all local to Saltash, who have the desire and determination to manage this project through to completion. We have a comprehensive agenda on how we are going to steer our campaign, and we aim to report on our progress in public meetings, on our facebook page and on our website throughout the year. We will measure the success of this part of the project by increased membership numbers; we believe this will be greatly helped by the distribution of flyers and by the presence of a website for those residents not on social media. Our ultimate success will be when we have been able to make improvements for all Tamar Crossings users.
<b>Please give the timescale and key milestones for your project, including a start date and finish date.</b>	Key milestones are as follows: 1. By the end of the year to have been in contact (in person or by letter) with all local councillors, to show how important this cause is to the local community, and encourage as many of them to support us as possible and determine how we can help them by providing both research, case studies and a groundswell of public support. 2. By the end of 12 months to have doubled our membership. 3. Our target is to submit questions to all relevant council meetings.
<b>What arrangements do you have in place to ensure safeguarding of children and /or young people and/or vulnerable people (applicable only if your project involves working with this client group)</b>	N/A

### 3. How you will pay for your project.

<b>What will the money be spent on?</b> (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	Please see the spreadsheet and information attached (note 2).
<b>How will you promote STC once application and project are complete?</b>	As described in the covering letter, we would be delighted to credit Saltash Town Council as a funding partner on all of our campaign material, including banners, flyers, our facebook group and our website.

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Saltash Lions Club	Quiz proceeds raised on night		£185

Please confirm the bank account your project is using is in the project's name/organization name	Yes, bank account name is Tamar Toll Action Group
--	---

**4. Further information enclosed Checklist.**

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	

<b>A letter head showing the organization's address and contact details</b>	✓
<b>A copy of your constitution and articles of association</b> (or similar documents if the above do not exist, showing the organization's status)	✓
<b>A copy of your organization's latest set of accounting statements</b> (if any exist)	✓
<b>Copies of any letters of support for your project</b>	✓
<b>If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council</b>	
<b>Other</b> (please list)	

If any of the above documents have not been enclosed, please give reasons why in the box below:

## 5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

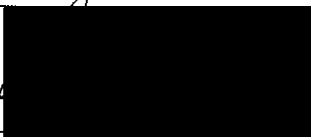

I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

<b>Signed:</b>			
<b>Print Name(s):</b>			
<b>Position(s):</b>	TREASURER		
<b>Date:</b>	15/8/22		

Applicants should refer to the Privacy Notice on the Town Council Website [www.saltash.gov.uk](http://www.saltash.gov.uk) for details on how we use your data.

COMPLETED FORMS SHOULD BE RETURNED TO:  
The Town Clerk, Saltash Town Council, The Guildhall, 12 Lower Fore Street,  
Saltash PL12 6JX Email: [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

OFFICE USE ONLY:	
Date received	
Received by:	
Application Reference:	
Date to P&R Chairman/Vice Chairman	
Approved to go to Committee	
Committee Date	
Decision/Minute number	
Amount awarded	
Application refused by P&R Chairman or refused by Committee	
Appeal notice issued	
Appeal received	
Approved for Committee	
Decision/Minute number	

## Appendix 2

### Definition of Voluntary / Community Organisation

For the purposes of Saltash Town Council's Community Grants Scheme, a voluntary or community organisation is:

1. **Formal.** It has a formally-constituted character (excludes informal groups, households, families and friends) and may be a company limited by guarantee, a housing association, an unincorporated association, a friendly society, etc.
2. **Private.** It is not a part of government, established by statute or royal charter, or under a substantial degree of executive control by government (excludes universities and non-department public bodies); it may include consortia composed of local authorities and others (e.g. local regeneration and development bodies), if the consortium is formally constituted and, at the very least, given a name
3. **Self-governing.** It has its own decision-making system and usually a formal constitution with procedures for accountability to independent trustees or its own members or constituents (e.g., excludes any so-called "self-help groups" which are in fact directly run by clinicians)
4. **Non-profit-making and distributing.** It does not distribute any surpluses to owners or members but spends them on serving its basic purpose (excludes commercial concerns but includes organisations which charge users or the public for services, undertake contracts for statutory bodies or operate commercial subsidiaries which trade and transfer profits to parent organisations)
5. **Non-political.** It is not engaged in supporting candidates for political office (excludes political parties but includes campaigning and pressure groups, even though they are not eligible for charitable status e.g. Greenpeace, Child Poverty Action Group)
6. **Voluntary.** It has an element of involvement of volunteers (some voluntary and community organisations appear to be entirely reliant on paid staff; however, their trustees or committee members are, in fact, their only volunteers).

While this definition applies to formal organisations (those with constitutions or rules and which probably are registered with the Charity Commission, local authority or intermediary bodies, etc.), less-formal groups based in neighbourhoods or local communities are not necessarily excluded.